



**CHICAGO FIRE DEPARTMENT
BUREAU OF LOGISTICS
MEMO**



**Logistics Memo: M-05-26
December 19, 2025**

**SUBJECT: PHARMACEUTICAL EXCHANGE SCHEDULE FOR ALS AND BLS SUPPRESSION
CO'S AND AMBULANCES**

Company Captains and Ambulance Commanders may request pharmaceutical exchanges on a monthly basis via Share Point. Only companies whose requests are received on Thursday prior to the date of monthly delivery will receive the deliveries at their firehouse per the following schedule:

The following Districts have been scheduled for pharmaceutical exchange for JANUARY 2026 by the EMS Logistics Division.

District 1	JANUARY 8, 2026
Districts 2 & 3	JANUARY 15, 2026
District 4	JANUARY 22, 2026
District 5	JANUARY 29, 2026

The Senior Ranking Company Officer present at the time of delivery, will accept the delivery for any other company, which is absent from their quarters. Officers receiving supplies from the Bureau of Logistics intended for another company in the firehouse; will ensure the supplies are secured and turned over to the Officer of the company which had requested them.

The Company Officer accepting the delivery will inspect and count all items delivered while in the presence of the Logistics member. The delivery receipt will be signed by the Company Officer and returned to the Logistics member. A copy of the receipt will be left for the company records.

If a pharmaceutical exchange request needs to be amended, the Company Officer will call EMS Logistics at ML 9427, or (312) 745-2447 to amend the order. All pharmaceutical exchanges will be on a one for one basis.

Approved:

A handwritten signature in black ink that reads "Brandon Keller".

**Brandon Keller
1st Deputy Fire Commissioner**

TO BE READ AT FOUR ROLL CALLS AND POSTED

Distribution: A