



**CHICAGO FIRE DEPARTMENT
BUREAU OF LOGISTICS
MEMO**



**Logistics Memo: M-32-26
April 30, 2026**

**SUBJECT: PHARMACEUTICAL EXCHANGE SCHEDULE FOR ALS AND BLS SUPPRESSION
CO'S AND AMBULANCES**

Company Captains and Ambulance Commanders may request pharmaceutical exchanges monthly via Share Point. Only companies whose requests are received on Thursday prior to the date of monthly delivery will receive the deliveries at their firehouse per the following schedule:

The following Districts have been scheduled for pharmaceutical exchange for May 2026 by the EMS Logistics Division.

District 1 – May 7, 2026

Districts 2 & 3 – May 14, 2026

District 4 – May 21, 2026

District 5 – May 28, 2026

The Senior Ranking Company Officer present at the time of delivery will accept delivery for any other company which is absent from their quarters. Officers receiving supplies from the Bureau of Logistics intended for another company in the firehouse will ensure the supplies are secured and turned over to the Officer of the company which had requested them.

The Company Officer accepting the delivery will inspect and count all items delivered while in the presence of the Logistics member. The delivery receipt will be signed by the Company Officer and returned to the Logistics member. A copy of the receipt will be left for the company records.

If a pharmaceutical exchange request needs to be amended, the Company Officer will call EMS Logistics at ML 9427, 9428 or (312) 745-2441 to amend the order. All pharmaceutical exchanges will be on a one-for-one basis.

Approved:

A handwritten signature in black ink, appearing to read "Michael Oquendo".

**Michael Oquendo
Deputy Fire Commissioner**

TO BE READ AT FOUR ROLL CALLS AND POSTED

Distribution: A